

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Mr. Ken Chiarella
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Mr. Andy Paluri
Mr. Steven Riback
Ms. Rupa Siegel
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Mr. Robert Goodall, Acting Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

MEMBERS OF THE PUBLIC – approximately 59

After the Pledge of Allegiance, Star Spangle Banner led by the MTMS Chorus, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 18, 2019:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Ms. DeMaio and seconded by Mr. Riback to approve the minutes for the Public Board of Education Meeting held on November 20, 2018. Motion carried with Mr. Paluri, Ms. Siegel, and Mr. Tufano abstaining.

A motion was made by Mr. Riback and seconded by Ms. DeMaio to approve the minutes for the Closed Session Meeting held on November 20, 2018. Motion carried with Ms. Arminio opposing, and Mr. Paluri, Ms. Siegel, and Mr. Tufano abstaining.

A motion was made by Mr. Riback and seconded by Ms. DeMaio to approve the minutes for the Public Board of Education Meeting held on December 19, 2018. Motion carried with Mr. Paluri, Ms. Siegel, and Mr. Tufano abstaining.

A motion was made by Mr. Riback and seconded by Ms. DeMaio to approve the minutes for the Closed Session Meeting held on December 19, 2018. Motion carried with Mr. Paluri, Ms. Siegel, and Mr. Tufano abstaining.

MTEA PRIDE PRESENTATION / MIDDLE SCHOOL CHORUS

Ms. Nina Schmetterer, Teacher of Music, introduced the winter chorus group which consists of 6th – 8th Grade students from the middle school. The group performed a song titled Don't Rain on our Parade, a piece that the ensemble performed at the December Concert. Ms. Schmetterer noted that only half of the chorus group is present this evening. Ms. Schmetterer reported on many of the upcoming concerts and events that the group has planned.

PRESENTATION / DISTRICT GOALS

Mr. Goodall provided an update on the District Goals which he along with Dr. Alvich, Principals, Vice Principals and Supervisors worked collectively with New Jersey School Boards Association (NJSBA) to develop. Mr. Goodall stated that some of those administrators are in attendance this evening to report what their buildings have been doing to accomplish those goals.

Ms. Patricia Dinsmore, Principal Oak Tree School, and Ms. Dawn Graziano, Principal Applegarth School, provided an update on how the elementary schools are successfully achieving District Goals. The presentation demonstrated different STEM challenges and Civic instruction that have been taking place in the various schools. The presentation also included examples of some of the efforts toward developing the Whole Child and the Unified Programs being offered which teach Teamwork, Communication, Sportsmanship and Character Education.

Mr. James Higgins, Assistant Principal, Monroe Township Middle School, informed the Board of the Unified Physical Education Program that is being developed at the Middle School. Mr. Higgins reported that the program titled Jr. P.A.L.S. (Peer Assisted Leadership Skills) is an opportunity for students with or without disabilities to interact on a level playing field. Adding that the students are equal in status, effort and opportunity. Mr. Higgins reported that Ms. Kathy Dillon, P.A.L.S. Program Coordinator for the High School, along with some of her students went to the Middle School to introduce the program and interact with some of the students which was a great success. Mr. Higgins added that once student leaders are selected they will be trained, various team building activities will be planned and Monroe Township Middle School will be the first middle school in the state to implement a Unified Physical Education Program.

Mr. Scott Madreperla, Acting High School Principal, and Mr. Zachary Morolda, Supervisor of Applied Arts and Career Technology, thanked the Board and Administration for their support of STEM initiatives.

Mr. Morolda presented some of the STEM opportunities and activities currently taking place at the High School. Some of those opportunities are the AutoDesk Inventor and AutoDesk Rivet Certification Program; Robotics Competition Team, which Mr. Morolda stated that participation in the club has quadrupled; Engineering and Robotics Steering Committee; and Project Lead the Way. Mr. Morolda concluded with informing the Board that there are plans to introduce the Engineering and Robotics program to the middle school level, which will not require any structural or personnel changes.

Mr. Madreperla provided a brief overview of the STEM Academy Experience at the High School.

Ms. Theresa Weiss, Teacher of Business, and Ms. Sharon DeMarco, Teacher of Language Arts and Linguistics, provided a presentation on the Mentor-Mentee Experience program currently in place. Ms. Priyansi Khara and Mr. Nikhil Parab, Students at MTHS, shared their impressive electronic digital portfolios with the Board as well as some of the experiences they have had with the program.

STUDENT BOARD MEMBERS REPORT

Ms. Mamillapalli reported the following; MTHS Drama Club held its annual Murder Mystery Dinner last week; the Model UN Conference was held the first week of January; several students attended the DECA Regional Conference and will be advancing to States, which will be held in March; and FBLA students will complete in the JA Titan Regional Round in Princeton .

COMMITTEE REPORTS

Ms. Patricia Lang, Chairperson of the Policy Committee, reported that the committee met last week. Ms. Lang introduced the members of the committee and stated that the committee received a thorough explanation of bylaws, policies and regulations by Mr. Goodall. Ms. Lang provided details regarding a regulation that is listed on the agenda for approval this evening. Ms. Lang reported that the committee also had a discussion on vaping. Ms. Lang stated that she recently attended a class on vaping and shared some of the highlights from the seminar with the Board. Next, Ms. Lang reported that the committee reviewed the Use of Building Policy and how it relates to fundraising. Ms. Lang stated that at least four other policies will be effected by any changes made to this policy. It was decided that Mr. Goodall will met with the DEC Group to become familiar with the different types of fundraisers be held district wide before advancing the policy.

Mr. Steve Riback, Chairperson of the Personnel Committee, reported that the committee met on December 11th and informed the Board that there still is a need for more paraprofessionals in the district. Mr. Riback also stated that the committee discussed and recommended the 18/19 contracts for Michael Gorski and Dori Alvich.

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds & Transportation Committee, reported that the committee met on January 15th, where Mr. Pete Piro, Director of Security and Mr. Gerald Tague, Director of Facilities presented a comprehensive security plan and provided schematics for security vestibules that are needed for some schools. Mr. Chiarella added that administration applied for and was awarded a \$40,000.00 grant to help defray the costs. The committee recommended moving forward with this project and seeking approval from the full Board. Next, Mr. Chiarella reported that the committee reviewed competitive bidding results from the 2018 landscaping contract award. The committee recommended renewing the contract with Pleasant View Landscaping.

Mr. Paul Rutsky, Chairperson of the Finance Committee, stated that the committee also met on December 11th and reported the following:

Regarding the audit update, Mr. Rutsky stated that the committee is still awaiting the postretirement health benefit figures to be released. It is anticipated that the financial statements,

finance committee presentation by the auditor, and the public presentation of the audit will take place in February.

Mr. Rutsky reported that the Budget defense rounds with the schools and departments have been completed. Mr. Gorski informed the committee that is in the process of requesting competitive quotes for employee health insurance.

Lastly, Mr. Rutsky reported that the district received a refund from Blue Cross/Blue Shield of NJ in the amount of \$97,800.00, which will be accounted for as miscellaneous income in the 18/19 Budget.

Mr. Andy Paluri, Chairperson of the Educational Advocacy Committee, stated that the committee met yesterday for the formation of the group's goals. Mr. Paluri added that the first goal is to seek additional funding sources, not just from state government but also look into public/private partnerships. Some of the funds could be used for items such as teacher and student training. The committee is scheduled to meet again on February 12, 2019.

PUBLIC FORUM

Victor Cooper 525 Abbott Court - stated that information regarding the referendum needs to be presented as often as possible to as large groups as possible.

Rodger Meany 22 Harrigan - stressed his concern with the Jamesburg Representative being chair of the finance committee.

Prakash Parab 33 Dayna Drive – stated that if the referendum passes for both the middle school and high school, they will both be at capacity when opened. Dr. Parab encouraged the public to vote yes for both questions. Lastly, Dr. Parab suggested that the Board sue the government because the school funding formula is faulted.

Shekar Kolluri 2 Monticello Avenue - stated that the Board is more focused on facilities than programs being offered. Mr. Kolluri added that 6th grade students are not allowed to participate in clubs and inquired if the new middle school will offer more clubs. Mr. Goodall stated that the middle school model will allow for equal opportunities for students at both schools.

Krishna Tekale 11 Jake Place – inquired what the plans are to make sure that the referendum for both schools passes, and if presentations will be done in adult communities. Mr. Goodall stated that the schedule of presentations is listed on the referendum page on the district website. Lastly, Mr. Tekale inquired if the Board could ask the mayor to a write letter in support of the referendum.

Ram Ranganath 6 Owens Drive - inquired if the board of education can make a written request to the mayor to publicly state his position on the referendum and if each member, with the exception of Mr. Rutsky, would be willing to state their position on the referendum. Ms. Kolupanowich responded that board members could do that acting as a private citizen, but not as the board of education. Next, Mr. Ranganath stated that the public may be interested in more details regarding the contracts that Mr. Riback spoke of in his personnel committee meeting report. Ms. Kolupanowich responded that the personnel meeting is closed to the public as personnel items are

confidential in nature and the discussions cannot be revealed to the public. Lastly, Mr. Ranganath suggested that the operational costs be included in the referendum presentation.

Chrissy Skurbe 21 Preakness Drive – stated that she supports the referendum and the need for it, however, she feels that the Board is setting it up to fail because of the two separate questions that very are confusing. Ms. Skurbe stressed concerns with asking the Board to renew the contract for the business administrator. Ms. Skurbe suggested that there should have been a closed session discussion with the new board members prior to this request.

SUPERINTENDENT’S REPORT

PERSONNEL

A motion was made by Mr. Chiarella and seconded by Mr. Riback that Personnel Items A- AL be approved by consent roll call. Ms. Arminio informed the public that once contracts are approved and signed they are available upon request through the OPRA process. Ms. Arminio expressed that she would have appreciated a closed session discussion on the two personnel contracts listed on the agenda. Roll Call 10-0-0-0-0. Motion carried with Ms. Arminio voting no on Item AG/Assistant Superintendent of Schools contract and Item AH/Business Administrators contract, Mr. Chiarella recusing on Item AH and Mr. Tufano abstaining on Item AH. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Riback that Board Action Items A-L be approved by consent roll call. In regards to the school calendar, Ms. Lang requested that some consideration be given to avoid students being present when the community enters the building to vote. Ms. Lang suggested a four hour session if the calendar cannot be revised. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

Mr. Gorski informed the Board that he is in receipt of the Department of Community Affairs Supplemental Debt Statement, which was provided by George Lang, Township Chief Financial Officer. Mr. Gorski stated that this statement is required at the time that the bond referendum resolution is presented.

Mr. Gorski announced that the GASB 75 post retirement figures have been released by the state, therefore it is anticipated that the audit presentation can take place in February.

Lastly, Mr. Gorski reported that Monroe receives four million dollars a year from Jamesburg for tuition.

A motion was made by Mr. Riback and seconded by Mr. Paluri that Board Action Items A-O with the exception of Item I be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried with Ms. Arminio voting no on Item K/Auditing Services and Ms. DeMaio, Ms. Kolupanowich and Ms. Lang recusing for themselves only on Item F/Travel Resolution. The vote included the

Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

Mr. Gorski provided an explanation on Item I /Special Election which was removed from his Business Administrator's Report earlier.

A motion was made by Ms. Lang and seconded by Ms. Arminio to approve Item I/Special Election by consent roll call.

Regarding possible confusion of the question, Mr. Paluri suggested adding a slide to the referendum presentation indicating on the impacts if only the high school addition is approved and the middle school is defeated.

Mr. Chiarella stated that he believes the question is confusing to the public. Adding that we need the schools and he is supporting the referendum however, he will not be voting yes for the resolution as it reads now.

Ms. Lang requested clarification on the voting options for each question. Mr. Gorski responded that you can vote yes or no to both questions, regardless of how you voted on the first question.

Ms. Arminio stated that a lot of community members have expressed confusion with the questions and she believes the community should have the ability to vote for both. Ms. Arminio stated that the questions are confusing and need to be simplified.

Mr. Goodall expressed that in his opinion there is a good plan in place, he can appreciate the concerns about the questions, but the priority is the middle school.

Ms. DeMaio called the question to a vote. Roll call 8-2-0-0-0. Motion carried with Mr. Chiarella and Ms. Arminio voting no. Ms. Arminio added that she voted no based on the language.

Mr. Paluri reiterated that the Board is united on the need for the referendum, adding that Mr. Chiarella and Ms. Arminio only objected to the language in the questions not the need.

BOARD PRESIDENT REPORT

Ms. Kolupanowich announced that the Board needs to begin the superintendent search process and would like to begin discussion however, she would like to wait for a vote on how to handle the search until next month to afford the new board members the opportunity to become familiar with the process.

Ms. Lang inquired if NJSBA could provide a training on the superintendent search process and the superintendent evaluation during a board meeting.

Mr. Paluri suggested that due to a past perception of lack of transparency, he thinks an external search would be of the best interest. Mr. Chiarella and Ms. Arminio agreed.

Ms. Kolupanowich directed Mr. Gorski to schedule a special meeting to provide training on the superintendent search process and superintendent evaluation.

Ms. Arminio suggested a pre-evaluation meeting with Mr. Goodall to which Mr. Chiarella agreed. Ms. Kolupanowich responded that she will speak with the board attorney regarding the process of conducting such.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Riback requested that Mr. Goodall work in concert with the middle school principal to investigate the situation with the two parent groups at the middle school, and how they are functioning. Mr. Riback added that he would like Mr. Goodall to report back to the Board with any recommendations. Ms. Arminio inquired what exactly Mr. Riback would like investigated. Mr. Riback responded that there have been some issues that warrant the superintendent to look into them. Ms. Arminio stated that this isn't a concern for the Board, the vote that took place regarding the new parent group at a previous meeting, was based on policy, and tier one status for use of building for that particular parent group.

Mr. Tufano inquired if it was the building principal's discretion who runs certain events for the school or are there other factors involved. Mr. Goodall responded yes, and there seems to be an inability to work with each other.

Mr. Chiarella inquired what group feel that they are not being treated fairly. Mr. Paluri stated that the Board shouldn't look at comparing the two groups they should look at combining them into one. Mr. Chiarella stated that the Board is overstepping here, it was originally brought to the Board's attention through BG&T and use of building policy. Mr. Chiarella stated that the Board should be focused on policy and the need for schools and not waste time on this.

Ms. Siegel reported that she and Mr. Paluri attended the new board member training two weeks ago. Ms. Siegel reported that the training provided a better understand as to how and why decisions are made, governance, school law, finance, advocacy and the roles of the board of education members.

Ms. Lang reported that she attended a school law seminar last week, which covered topics such as what a board member can and cannot do; tomorrow is the SEPAG Meeting at the high school; and that she attended a seminar relating to the stress that children are under and the inability to handle the stress that they are under and the desire to take one's life. Dr. Alvich provided some details on what she and the Whole Child Committee have been working on and the processes which are currently in place.

Lastly, Ms. Lang reported that on February 20th 6:30 p.m. at JFK School in Jamesburg, the ARC will be providing a transition presentation for their special education parent advisory group. Adding that Monroe parents are welcome to attend.

Mr. Rutsky expressed his gratitude and thanked the Board for always making him feel like a full member of the Monroe Township Board. In regards to the debt that Jamesburg owes Monroe, Mr. Rutsky stated that they are working on making it better and providing as much extra as they can financially do.

PUBLIC FORUM

Chrissy Skurbe 21 Preakness Drive – as president of the Middle School PSA, Ms. Skurbe stated that she has no idea what Mr. Riback’s comments are referring to. Ms. Skurbe stated that it is very concerning to her and suggested a meeting with him and Mr. Goodall so she can be advised of the concerns that have been expressed.

Prakash Parab 33 Dayna Drive – stated that the world is changing and he feels that more technology needs to be imposed into the school. Dr. Parab suggested that the middle school needs good motivational speakers to speak to the students. Next, Dr. Parab inquired about the number of students dropping out of AP classes. Lastly, regarding the referendum, Dr. Parab suggested that the Board think about a Plan B.

Michael Olesky 50 Mayberry Avenue- inquired about steps that the Board may be taking to increase attendance at referendum presentations. Mr. Goodall responded that, recognizing that we are in a digital age, he disseminates information through the Falcon Flyer, social media, email, robo calling, newsletter, and created a webpage for the referendum. Mr. Olesky suggested having a prepared response to the questions about the other alternatives that have been considered.

Betty Saborida 2 Barrymore Drive - inquired about the placement of and topics that are covered during the first public forum on agenda. Regarding the superintendent search, Ms. Saborida stated that she hopes the Board gives Mr. Goodall a fair chance as she feels that under his direction there seems to be neutral waters. Ms. Saborida thanked Mr. Goodall for all his efforts with the special education programs. Ms. Saborida suggested expanding the P.A.L.S. program to additional grade levels. Lastly, Ms. Saborida thanked Ms. Lang and Mr. Goodall for their support with the Special Education Parent Advisory Group (SEPAG).

CLOSED SESSION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Employee Matters

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Rutsky and seconded by Ms. Siegel that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 10:27 p.m.
Returned to Public Meeting at 10:52 p.m.

A motion was made by Mr. Paluri and seconded by Mr. Chiarella to approve the following resolution by consent roll call:

It is recommended that the Board of Education approve the termination of the employment of employee no. 4687 effective January 24, 2019. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education. Roll Call 10-0-0-0-2. Motion carried.

PUBLIC FORUM- None

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, February 13, 2019.

ADJOURNMENT

A motion was made by Ms. Lang and seconded by Mr. Chiarella that the meeting be adjourned. Motion carried. The public meeting adjourned at 10:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski".

Michael C. Gorski, CPA
Business Administrator/Board Secretary



Wednesday, January 23, 2019
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
	Ms. Michele Arminio
	Mr. Ken Chiarella
	Ms. Jill DeMaio
	Ms. Kathy Kolupanowich
	Ms. Patricia Lang
	Mr. Andy Paluri
	Mr. Steven Riback
	Ms. Rupa Siegel
	Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli
Mr. Manan Shah

4. STATEMENT

Subject A. STATEMENT

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted January 18, 2019 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, November 20, 2018
Closed Session Meeting, November 20, 2018
Public Board of Education Meeting, December 19, 2018
Closed Session Meeting, December 19, 2018

Executive File Attachments

[Draft 11.20.18 Closed Session Minutes.pdf \(107 KB\)](#)

[Draft 12.19.18 Closed Session Minutes.pdf \(228 KB\)](#)

[Draft 11.20.18 Public Minutes.pdf \(409 KB\)](#)

[draft 12.19.18 Public Minutes t.pdf \(408 KB\)](#)

6. PRESENTATIONS

Subject A. MTEA PRIDE PRESENTATION

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Access Public

Type

Monroe Township Middle School Chorus - The Chamber Singers

Subject B. DISTRICT GOALS

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Access Public

Type

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. ENROLLMENT

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

I. ENROLLMENT

Schools	12/30/18	11/30/18	Difference	12/31/17	Difference
Applegarth	438	441	-3	406	+32
Barclay Brook	328	330	-2	339	-11
Brookside	400	401	-1	408	-8
Mill Lake	549	555	-6	573	-24
MTMS	1711	1712	-1	1663	+48
Oak Tree	709	712	-3	683	+26
Woodland	350	350	0	411	-61
High School	2330	2327*	+3	2306	+24
Total	6815	6828	-13	6789	+26

* Revised - last month reported 2329

OUT OF DISTRICT PLACEMENT

School	Monroe		Difference	Jamesburg		Difference
	Nov.	Dec.		Nov.	Dec.	
Academy Learning Center	7	7		2	2	
Best Academy				1	1	
Bridge Academy	1	1				
Cambridge School	1	1				
Center for Lifelong Learn	3	3				
Center School	2	2				
Childrens Center of Monm.	1	1				
Coastal Learning Center	0	0		1	1	
Collier	3	3				
CPC High Point	1	1				
Daytop School				1	0	Minus 1
Douglass Develop. Center	1	1		1	1	
East Mountain	1	1				
Eden	4	4				
Garfield Park Academy	1	1				
Harbor School	1	1				
Lakeview School	1	1				
Mary Dobbins School	1	1				
New Roads Parlin	1	1				
New Roads Somerset	2	2				
Mercer Elementary	1	1				
Mercer High School	1	1				
Newgrange School	2	2				
Newmark Elementary	1	1				
Rock Brook School	1	1				
Rugby	2	2				
Schroth School	2	2				
Shore Center	1	1				
Total	43	43		6	5	

Staff Count

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Human Resources	3
Business Office	
Business Administrator	1
Secretary	1
Accounting/Purchasing/Building Use	6
Payroll	3
Benefits	1
Legal	
Board Attorney	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	28
Paraprofessional - Part-time	1

Supervisors K-12 HS	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	533
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	94
Paraprofessionals - Part-time	49
Media Coordinator	3
Educational Services Professionals	
LDTC	9
School Social Worker	7
School Psychologist	11
Physical Therapist	2
Occupational Therapist	6
Behavior Specialist/BCBA	3
Nurse	12
Media Specialist	8
School Counselor	19
Reading Specialist	5
SAC	1
Speech	15
Pupil Personnel Services	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
Information Systems	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	7
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	72
Transportation	
Director	1
Coordinator	1
Dispatcher	1
Secretary	1
Driver	59
Mechanics	4
Paraprofessionals - Part-time	13
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	43
Falcon Care/ECE	

Director	1
Clerk	1
Teacher/Teacher Aides	6
Group Leader, Asst Group Leader, Site Coordinator (Part-time)	22
Total District Staff as of 1/1/2019	1127.5

Subject **B. HOME INSTRUCTION**

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

II. HOME INSTRUCTION

ID	School	Grade	Reason	Instructors	Effective Date
86459	MTHS	11	Medical	Lobello, L., Baum, J., Friedman, E., Lyons, D.,	10/29/2018
82667	MTHS	12	Admin	Rooney, J.	11/7/2018
91517	MTHS	11	Admin	Riesz, T.	10/3/2018
84142	MTHS	11	Medical	Vogtman, M., ESCNJ	9/20/2018
82801	MTHS	11	Medical	Stapenski, D., Profaci, K., Tringali, C., Sharma, V., ESCNJ	10/25/2018
92562	MTHS	12	Admin	ESCNJ	11/26/2018
82826	MTHS	11	Admin	Simmonds, E., ESCNJ	11/21/2018
84106	MTHS	11	Admin	Rick, K., Riggi, J.	10/3/2018
82836	MTHS	11	Admin	Rick, K., ESCNJ	11/22/2018
90756	MTHS	11	Admin	ESCNJ	12/12/2018
90582	MLS	1	CST	Bartus, Harduby, Wei	9/5/2018
91710	MTHS	10	Medical	Sharma, V., Casarella, S., Robert Byrnes, Wall, S., Russo, B.	9/13/2018
86731	MTMS	7	Medical	Penn Medicine/Princeton Medical Center	9/12/2018
86518	MTMS	7	Medical	Consiglio, J., Hertman, J., Kirchner, K., Parker, R., Lyons, D.	9/14/2018
82891	MTHS	11	Medical	Lyons, D., Simmonds, E., Comey, P.	10/15/2018
90817	MTHS	12	Medical	Lustgarten, A., Mascali, S., Feminella, A., Simmonds, E., Baum, J.	11/22/2018
90706	MTHS	11	Admin	Lyons, D.	11/6/2018
87441	MTHS	9	Admin	ESCNJ	11/20/2018
83187	MTHS	12	Medical	Wall, S., Olszewski, M., ESCNJ	10/5/2018
86912	MTHS	11	Admin	ESCNJ	10/9/2018
82913	MTHS	11	Medical	Hladek, B., Miller, L. , Lyons, D., Wall, S.	9/21/2018
85333	MTHS	9	Medical	Lustgarten, A., Kelleher, D., Parker, R., Casarella, S., Hertman, J.	9/5/018
85696	MTHS	9	Medical	Live Well	11/30/2018
86599	MTMS	8	Admin	Ballard, M., Kasternakis, M., Parker, R., S. Levine, Wall, S.	11/28/2018
83618	MTHS	11	Admin	Lyons, D.	10/26/2018
81768	MTHS	12	Admin	McDonald, M., Olszewski, M., Ongaro, L.	11/1/2018
79109	MTHS	11	CST	McDonald, Harris, Countryman, Ballard, Alagna, Therapeutic Outreach, ESCNJ	9/5/2018
92693	Oak Tree	K	Medical	Sarcone, G.	12/5/2018
92766	MTHS	9	Admin	Ongaro, L.	11/27/2018

85681	MTHS	10	Medical	Silvergate	10/3/2018
85681	MTHS	10	Medical	Silvergate	12/10/2018
90602	MTMS	7	Medical	Arons, S., Gorham, M., Levine, S., Katona, C., Lyons, D.	9/13/2018
86836	MTMS	7	Medical	Parker, R., Lewis, S., Santos, A., Ponsini, S., Tervo, K.	9/20/2018
91198	OTS	2	CST	Rubenstein/Seitz, Spadafora, T., Therapeutic Outreach, Oxford	9/5/2018
89499	Woodland	5	Medical	McTernan, P.	9/12/2018
88556	Woodland	5	Medical	Rutgers Health	12/10/2018
82986	MTHS	11	Medical	Stranieri, M., Wall, S., Sanguiliano, S.	10/23/2018
82219	MTHS	12	Admin	ESCNJ,	11/8/2018
92544	Barclay Brook	2	Medical	Ciaccia, D.	11/28/2018
88044	MTHS	11	Admin	Ongaro, Lorraine	12/12/2018
86466	MTHS	12	Admim	Hunt, James	11/28/2018
85837	MTHS	11	Admim	ESCNJ	12/14/2018
91708	MTHS	10	Medical	Professional Education Services	12/27/2018
90352	MTMS	8	Medical	University Behavioral Health Care	12/20/2018

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

III. FIRE/LOCKDOWN DRILL

Applegarth School ----- December 20, 2018
 Barclay Brook School ----- December 14, 2018
 Brookside School ----- December 3, 2018
 Mill Lake School ----- December 13, 2018
 Monroe Middle School----- December 3, 2018
 Oak Tree School ----- December 7, 2018
 Woodland School ----- December 3, 2018
 Monroe High School ----- December 14, 2018

Lockdown

Applegarth School----- December 17, 2018
 Barclay Brook School----- December 18, 2018
 Brookside School ----- December 11, 2018
 Mill Lake School ----- December 10, 2018
 Monroe Middle School----- December 12, 2018
 Oak Tree School ----- December 12, 2018
 Woodland School ----- December 11, 2018
 Monroe High School ----- December 5, 2018

Subject D. PERSONNEL

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type

Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AL

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Debra Goldhecht**, Speech/Language Specialist at Brookside School, effective April 1, 2019.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Janet Kaufman**, teacher of music at Brookside, effective July 1, 2019.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Jeanne Czapkowski**, teacher of Science at MTMS, effective July 1, 2019.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Mr. David Schnitzer**, bus driver in the Transportation Department, effective January 31, 2019.
- E. It is recommended that the Board accept the resignation of **Mr. Michael Ferejohn**, teacher of mathematics, at the High School, effective December 31, 2018.
- F. It is recommended that the Board approve a modification in the resignation date of **Mr. Colin Temple**, art teacher at Oak Tree/Applegarth School, effective February 2, 2019.
- G. It is recommended that the Board approve a modification in the resignation date of **Ms. Polly Lenihan**, teacher of grade 2 at Mill Lake School, effective January 18, 2019.
- H. It is recommended that the Board approve the resignation of **Mr. Edward Weiss**, bus driver in the Transportation Department, effective January 19, 2019.
- I. It is recommended that the Board accept the resignation of **Ms. Shea Cohen**, as the Girls Lacrosse coach retroactive to December 21, 2018.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Meghan Doris**, teacher of grade 1 at Oak Tree School, effective April 8, 2019 through June 30, 2019 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Doris may be entitled to.
- K. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Christina Graziano**, kindergarten teacher in ECE, effective February 11, 2019 through March 29, 2019. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Graziano may be entitled to.
- L. It is recommended that the Board approve a medical leave of absence to **Mr. Patrick Baez**, teacher of Culinary Arts at MTMS, retroactive to December 12, 2018 through December 21, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Baez may be entitled to.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Danielle Drust**, teacher of Science at the High School, retroactive to January 16, 2019 through January 29, 2019 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Drust may be entitled to.
- N. It is recommended that the Board approve an extended medical leave of absence to **Ms. Sheree Guglielmi**, teacher of Special Education at the High School, retroactive to January 21, 2019 through February 1, 2019 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement

between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Guglielmi may be entitled to.

- O. It is recommended that the Board approve a medical leave of absence to **Ms. Jessica D'Auria**, teacher of grade 1 at Oak Tree School, retroactive to January 16, 2019 through January 31, 2019 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. D'Auria may be entitled to.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Michelle Baird** paraprofessional at Oak Tree School, retroactive to January 3, 2019 through January 25, 2019 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Baird may be entitled to.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Jennifer Update**, paraprofessional at Mill Lake School, retroactive to January 7, 2019 through February 15, 2019 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Update may be entitled to.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Nancy Lomonaco**, paraprofessional at Applegarth School, retroactive to January 8, 2019 through January 28, 2019 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lomonaco may be entitled to.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Tiffany Crane**, Bus Driver in the Transportation Department, effective January 24, 2019 through February 1, 2019 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Crane may be entitled to.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Florence Muniz**, Confidential Secretary to the Director of Pupil Personnel Services effective February 13, 2019 through April 12, 2019. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Muniz may be entitled to.
- U. It is recommended that the Board approve a medical leave of absence to **Mr. Dominick Tringali**, Building Manager at the High School effective January 18, 2019 through March 1, 2019. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Tringali may be entitled to.
- V. It is recommended that the Board approve a medical leave of absence to **Ms. Mary Sconiers**, custodian at MTMS, effective January 30, 2019 through March 27, 2019. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sconiers may be entitled to.
- W. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Mazor**, secretary in the Facilities Office, retroactive to January 4, 2019 through January 11, 2019. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Mazor may be entitled to.
- X. It is recommended that the Board approve a medical leave of absence to **Mr. Thomas McCauley**, custodian at the High School, retroactive to January 14, 2019 through January 29, 2019. It is further recommended that this leave shall be unpaid except to the of any sick days to which Mr. McCauley may be entitled to.
- Y. It is recommended that the Board approve a revised medical leave of absence to **Ms. Denise Jimenez**, secretary at Mill Lake School effective January 28, 2019 through March 8, 2019 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which

Ms. Jimenez may be entitled to.

- Z. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Elisa Bifulco**, teacher of the mathematics at MTMS, retroactive to January 16, 2019, through February 18, 2019. Ms. Bifulco's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate
- AA. It is recommended that the Board approve two unpaid days to **Ms. Harsh Khanna**, paraprofessional at Woodland School and Transportation retroactive to January 3 and 4, 2019.
- AB. It is recommended that the Board accept the return to work of **Ms. Nancy Mitrocsak**, Director of Food Services, retroactive to January 3, 2019.
- AC. It is recommended that the Board accept the return to work of **Ms. Kavita Taneja**, teacher of kindergarten at Barclay Brook School, retroactive to January 7, 2019.
- AD. It is recommended that the Board approve the following certificated staff members as mentors for the 2018-2019 school year:
- Anthony Arcaro - HS
Kathleen Dillon- HS
Carre Tringali - HS
Ashley Shur - ML
- AE. It is recommended that the Board approve the following certificated staff members as Professional Development Trainers for the district PD for the 2018-2019 school year:
- Michelle Jodon - HS
- AF. It is recommended that the Board approve the following clubs at the middle school for the 2018-2019 school year (pending student enrollment):

Instructional Rate \$53.87/hr.

Karissa Crombie	Spelling Bee - grade 6
Alanna Cholewa	Spelling Bee - grade 7 and 8

Non Instructional Rate \$44.85/hr

Jody Heyl	Board games
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Substitute

Frances Schwartz

- AG. It is recommended that the Board of Education approve the previously submitted Employment Contract between the Monroe Township Board of Education and Dr. Dori L. Alvich effective retroactively from July 1, 2018 through June 30, 2019 at a base salary of \$166,077.58 plus \$5,750.00 for a doctoral differential plus \$2,500.00 for longevity, which Employment Contract has been recommended by the Personnel Committee and approved by the Executive County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1. The Board President, and the Business Administrator/Board Secretary as the attesting witness, is authorized to execute the aforementioned Employment Contract on behalf of the Board.
- AH. It is recommended that the Board of Education approve the previously submitted Employment Contract between the Monroe Township Board of Education and Michael C. Gorski, CPA effective retroactively from July 1, 2018 through June 30, 2019 at a base salary of \$196,342.98 plus \$2,475.00 for holding a Certified Public Accountant license plus \$2,500.00 for longevity, which Employment Contract has been recommended by the Personnel Committee and approved by the Executive County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1. The Board President, and the Superintendent as the attesting witness, is authorized to execute the aforementioned Employment Contract on behalf of the Board.
- AI. It is recommended that the Board approve the following staff at the following step on guide retroactive to July 1, 2018 through June 30, 2019:

Name	Department	Hire Date	Step	Annual	Base	Longevity	PD	Account #
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				Salary	Adjustment		Stipend	
Byrnes, Joann	Transportation	10/10; 10/17	1	\$40,539.46	\$ 2,000.00			11-000-270- 160-000-096
Calo, Vanessa	Asst. Supt.	7/17	1	\$40,539.46	\$ 2,000.00			11-000-223- 105-000-098
Cerbie, Wendy	Benefits	5/08; 7/13	3	\$42,437.98	\$ 2,000.00	10		11-000-251- 100-000-095
Domke, Dorothy	Supt. Office	10/11; 7/13	3	\$42,437.98	\$ 2,000.00			11-000-230- 100-000-090
Dugan, Susan	PPS	9/05	6	\$47,220.92	\$ 2,000.00	10		11-000-219- 105-000-093
Foertsch, Linda	Business Office	9/98	9	\$56,174.91	\$ 1,000.00	20 eff. 9/2018	\$100.00	11-000-251- 100-000-098
Goebel, Mark	Transportation	9/03	7	\$51,160.68	\$ 1,000.00	15 eff. 9/2018		11-000-270- 160-000-096
Malkiewicz, Jean	PPS	7/02	10	\$59,295.06	\$ 1,000.00	15		11-000-219- 105-000-093
Mazor, Susan	Facilities	7/01	10	\$59,295.06	\$ 1,000.00	15	\$100.00	11-000-262- 100-000-097
McCoy, Cherie	Central Registration	9/96	7	\$51,160.68	\$ 1,000.00	20	\$300.00	11-000-230- 100-000-090
Mihalenko, Nichol	Payroll	2/14	9	\$56,174.91	\$ 1,000.00			11-000-251- 100-000-095
Morelli, MaryAnn	Business Office	10/08;7/14	2	\$41,654.29	\$ 2,000.00	10		11-000-251- 100-000-095
Pecorino, Lou Ann	Business Office	10/00	4	\$43,625.85	\$ 2,000.00	15		11-000-251- 100-000-095
Romano, Susan	Payroll	3/02	9	\$56,174.91	\$ 1,000.00	15		11-000-251- 100-000-095
Ryfkogel, Donna	Business Office	10/99	4	\$43,625.85	\$ 2,000.00	15	\$100.00	11-000-251- 100-000-095
Taylor, Marianne	Asst. Supt.	9/98	5	\$44,055.87	\$ 2,000.00	20 eff. 9/2018	\$100.00	11-000-221- 105-000-091
Tessein, Shelly	Human Resources	7/15	2	\$41,654.29	\$ 2,000.00			11-000-251- 100-000-095
Urban, Barbara	PPS	6/18	E	\$39,168.56	\$ 2,000.00			11-000-219- 105-000-093
Zielinski, Reeshemah	Human Resources	3/08	6	\$47,220.92	\$ 2,000.00		\$100.00	11-000-251- 100-000-095
Longevity								
10 year \$1000								
15 year \$1500								
20 year \$2000								
25 year \$2500								

AJ. It is recommended that the Board approve the following certificated staff at the following step on guide (*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Salary	Account No.	Effective Date	Reason
Kara Matacchiera	Mill Lake	Teacher of grade 2	Step 1 MA \$50,927+\$3450 pro rated	11-120-100-101-000-040	Retroactive to 1/17/19-6/30/19	Resignation replacement tenure track
Brittney Benesz*	High School	Teacher of math	Step 1 BA \$50,927 pro rated pending certification	11-140-100-101-000-070	1/24/19-6/30/19	Resignation replacement tenure track
Katrina Wraga*	Oak Tree/Applegarth	Teacher of Art	Step 3 BA \$51,427 pro rated	11-120-100-101-000-060 90%	2/1/19-6/30/19	Resignation replacement tenure track

				11-120-100-101-000-050 10%		
Jessica Haber*	District	School Nurse	Step 9A BA \$69,717 pro rated	11-000-213-100-000-098	2/14/19-6/30/19	Resignation replacement tenure track
Megan Loftus*	Oak Tree	Teacher of grade 2	Step 1 BA \$50,927 pro rated	11-120-100-101-000-060	3/5/19-5/20/19	Leave replacement
Kaury Bono*	High School	Teacher of Physical Ed.	Step 1 BA \$50,927 pro rated	11-140-100-101-000-070	2/11/19-5/12/19	Leave replacement
Michael McDonald	HS	Spec. Ed. Teacher	17% additional contract	11-213-100-101-000-093	Retroactive 12/18/18-1/18/19	Leave replacement
Jena Rose	HS	Spec. Ed. Teacher	17% additional contract	11-213-100-101-000-093	Retroactive 12/18/18-1/18/19	Leave replacement
Anthony Arcaro	HS	Spec. Ed. Teacher	17% additional contract	11-213-100-101-000-093	Retroactive 12/18/18-1/18/19	Leave replacement
Nicholas Isola	HS	Spec. Ed. Teacher	17% additional contract	11-213-100-101-000-093	Retroactive 12/18/18-1/18/19	Leave replacement
Seema Taparia	HS	Spec. Ed. Teacher	17% additional contract	11-213-100-101-000-093	Retroactive 12/18/18-1/18/19	Leave replacement
Yale Snyder	Woodland	After School Detention	Non instructional rate \$44.85 for 1 hr. per session	11-120-100-101-000-030	2018-2019 school year	Correction in hours
Landon McCartney	HS	Teacher of ELA	Step 1 BA \$50,927 pro rated	11-140-100-101-000-070	Retroactive to 1/4/19-6/30/19	Change in start date
Traci Rickert	HS	Teacher of physics	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/19-3/1/19	Leave replacement
Ryan Tolboom	HS	Teacher of physics	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/19-3/1/19	Leave replacement
Bill Kelly	HS	Teacher of physics	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/19-3/1/19	Leave replacement
Katharine Crapanzano	HS	Teacher of physics	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/19-3/1/19	Leave replacement
Christian Jessop	HS	Teacher of physics	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/19-3/1/19	Leave replacement
Katelyn Lee	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	Retroactive to 11/26/18-1/4/19	Leave replacement
Abbey Gold	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	Retroactive to 11/26/18-1/3/19	Leave replacement
Stephanie Cook	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	Retroactive to 1/7/19-TBD	Leave replacement
Michael Wall	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	Retroactive to 1/8/19-TBD	Leave replacement
Cybele Posner	MTMS	Teacher of	17% additional	11-130-	Retroactive	Leave

		Spanish	contract	100-101-000-080	to 9/1/18-2/4/19	replacement modification in end date
Linda Chui	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	Retroactive to 9/1/18-2/4/19	Leave replacement modification in end date
Ryan Hilligus	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	Retroactive to 9/1/18-2/4/19	Leave replacement modification in end date
Rebecca Palmer	MTMS	Zero Period Band	17% additional contract	11-130-100-101-000-080	Retroactive to 9/1/18-6/30/19	Additional section
Melissa Rosen	MTMS	Teacher of math	17% additional contract	11-130-100-101-000-080	retroactive to 1/16/19-2/15/19	leave replacement
Kristie Zimmermann	MTMS	Teacher of math	17% additional contract	11-130-100-101-000-080	retroactive to 1/16/19-2/15/19	leave replacement
Dina Dale	MTMS	Teacher of math	17% additional contract	11-130-100-101-000-080	retroactive to 1/16/19-2/15/19	leave replacement
Sharon DeMarco	HS	Accuplacer test prep & administration	Hourly instructional rate \$53.87 up to 10 hours	11-140-100-101-000-070	Retroactive to 1/16/19-2/28/19	New position
Jena Rose	HS	Accuplacer test prep & administration	Hourly instructional rate \$53.87 up to 10 hours	11-140-100-101-000-070	Retroactive to 1/16/19-2/28/19	New position
Andrew Novad	HS	Asst. Baseball coach	Step 2 \$5202	11-402-100-100-000-098	2/1/19-6/30/19	Resignation replacement
Amanda McCormack	HS	Asst. Girl's Lacrosse coach	Volunteer		2018-2019 school year	Volunteer
Jaclyn Kelly	MTMS	Asst. Softball Coach	Volunteer		2018-2019 school year	Volunteer
Theresa Anthony	Brookside	Teacher of Spec. Ed.	15 years longevity \$1405	11-213-100-101-000-093	eff. 1/24/19-6/30/19	Longevity
Eileen Simmonds	HS	Teacher of Spec. Ed.	15 years longevity \$1405	11-213-100-101-000-093	eff. 4/1/19-6/30/19	Longevity
Leah Nicholas	HS	Nurse for field trip	Instructional rate \$53.87/hr. for approximately 12 hours	11-000-213-100-000-098	2/2/19	HOSA Field trip

AK. It is recommended that the Board approve the following staff at the following guides (*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Salary	Account No.	Effective Date	Reason
Eileen Loscalzo	Mill Lake	Para – cafeteria	Step 1 Reg. \$13.64/hr. for 2.5/hrs.	11-000-262-107-000-040	Retroactive 1/7/19-6/30/19	Replacement position
Joan Doherty*	Transportation	Para- Spec. Ed. (bus)	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00 for 5/hrs.	11-000-270-107-000-096	2/4/19-6/30/19	New position
Michael Salvador*	Transportation	Para- Spec. Ed. (bus)	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00 for 5/hrs.	11-000-270-107-000-096	2/4/19-6/30/19	New position
Stephanie Sacharanski*	Transportation	Para- Spec. Ed. (bus)	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00 for	11-000-270-107-000-096	2/4/19-6/30/19	New position

			5/hrs.			
Suzana DaRocha*	Barclay Brook	Para - Spec. Ed. PSD	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00+\$2.50 toileting for 5.75 hrs.	11-216-100-106-000-093	2/4/19-6/30/19	Replacement position
Stacey D'Aversa	Mill Lake	Principal Secretary	Step 1+princ. Secy \$51,965.21+\$1337 prorated for 7.25/hrs.	11-000-240-105-000-040	1/28/19-3/8/19	Leave replacement change in start date
Stacey D'Aversa	Mill Lake	Para - After School Basic Skills	Hourly step on guide 1 hr./day Mon.-Thurs.	11-230-100-106-000-093	1/28/19-3/8/19	Leave replacement change in start date
Jenifer Turner	Mill Lake	Spec. Ed. Para - LLD	Step 2 Spec. Ed.+toileting \$13.74/hr.+ \$2.00+\$2.50 for 3.75/hrs.	11-204-100-106-000-098	Retroactive 1/14/19-6/30/19	Transfer
Teresa Singh*	Mill Lake	Spec. Ed. Para Autistic	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00+\$2.50 toileting+\$1.00 degree for 3.75/hrs.	11-214-100-106-000-093	2/4/19-6/30/19	Transfer replacement
Sudebi Choudhury	Barclay Brook	Spec. Ed. Para - MD	Step 6A Spec. Ed. \$15.92+\$2.00+\$2.50 toileting for 6.75hrs.	11-212-100-106-000-093	2/4/19-6/30/19	transfer to new position
Miles Firestine	Mill Lake	Spec. Ed. Para - Autistic	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00+\$2.50 toileting+\$1.00 ed. degree for 6.75/hrs.	11-214-100-106-000-093	Retroactive 1/4/19-6/30/19	Change in start date
Cherie McCoy	PPS	Central registration	\$300 PD credits	11-000-230-100-000-090	Retroactive 12/20/18-6/30/19	PD credits
Ruthann Huttula	Mill Lake	Para- kindergarten	Step 1 Reg. \$13.64/hr. for 3.75/hrs.	11-190-100-106-000-040	1/28/19-3/8/19	Leave replacement change in start date
Melissa Giaquinta	Mill Lake	Spec. Ed. Para Autism	Step 1 Spec. Ed. \$13.64/hr.+ \$2.00+\$2.50 toileting + \$1.00 ed. degree 3.75/hrs.	11-214-100-106-000-093	Retroactive 1/14/19-6/30/19	Change in start date
Lisa Romano	Brookside	Traffic Guard Substitute	Hourly step on on guide rate for 1.0/hr	11-190-100-106-000-020	Retroactive to 1/3/19-6/30/19	substitute
Taylor Klaskin	HS	Spec. Ed. Para for after school clubs	hourly step on guide 2:00-4:15 pm	11-213-100-106-000-093	1/24/19-6/30/19	after school clubs
Ryan McDonald	HS	Spec. Ed. Para for after school clubs	hourly step on guide 2:00-4:15 pm	11-213-100-106-000-093	1/24/19-6/30/19	after school clubs
Jeanne Quinto	HS	Spec. Ed. Para for after school clubs	hourly step on guide 2:00-4:15 pm	11-213-100-106-000-093	1/24/19-6/30/19	after school clubs

AL. It is recommended that the Board approve the following substitutes for the 2018-2019 school year:

Certificated

Suman Rana
 Laura Steinberg
 Megan Loftus
 Francine McClellan

Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher

Non-Certificated

Raymond Nesby
 Priyankana Dutta

Substitute Paraprofessional
 Substitute Paraprofessional

Andrew Novas
Jonathan Cerbie

Substitute Coach
Substitute Computer Technician

Executive File Attachments

ALVICH - EMPLOYMENT CONTRACT - 2018-2019.pdf (109 KB)

GORSKI - EMPLOYMENT CONTRACT - 2018-2019.pdf (127 KB)

resumes.pdf (1,189 KB)

Subject

E. BOARD ACTION

Meeting Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

BOARD ACTION (Items A through L).

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips for the 2018-2019 school year.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2018-2019 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of December 2018.
- E. It is recommended that the Board approve the agreement between NJPSAFE and the Monroe Township Board of Education to provide two full day workshops on March 12 and 13, 2019 titled "The Real Role of the School Safety Team" for a total of \$4,100.00.
- F. It is recommended that the Board approve student no. 83698 to attend the Hugh O'Brian Youth Leadership ("HOBY") conference on June 8-10, 2018 at Kean University for a registration fee cost of \$225.00.
- G. It is recommended that the Board approve the 2019 Memorandum of Agreement between Education and Law Enforcement Officials.
- H. It is recommended that the Board approve the following curriculum documents for the 2018-2019 school year:
 - Grade 9 Health and Physical Education
 - Visual Arts Grades 5 and 6
- I. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students.
 - Incident No. 164953
 - Incident No. 175160
 - Incident No. 185575
 - Incident No. 196273
- J. It is recommended that the Board approve the following Regulation for a first reading:

Reg. 5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

- K. It is recommended that the Board approve the previously submitted school calendar for the 2019-2020 school year.
- L. **2018-2019 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 12/19/18-1/23/19:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
12/19/18	HS	assault	n/a
12/20/18	HS	fight	n/a
1/10/19	HS	fight	n/a
1/10/19	HS	fight	n/a

File Attachments

R5561.pdf (283 KB)

Student Teaching Approval 1_23_2019.pdf (26 KB)

Professional Development.pdf (1,642 KB)

School Calendar 2019-2020.DRAFT.10-18.pdf (618 KB)

Executive File Attachments

Suspension Dec. 2018.pdf (29 KB)

Field Trip Requests - January 23, 2019-1.pdf (86 KB)

Visual Arts - Grades 5 & 6.pdf (553 KB)

Grade 9 - Health and Physical Education (1).pdf (523 KB)

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

BOARD ACTION (Items A through O)

A. PROFESSIONAL APPOINTMENTS

- It is recommended that members of the Monroe Township Board of Education approve **CPC Behavioral Healthcare**, 10 Industrial Way East, Eatontown, NJ 07724, to provide school psychiatric evaluations to students referred by the district at a rate of \$450.00 for an initial 2-hour evaluation, with an additional fee of \$200.00 an hour not to exceed one additional hour for the 2018/2019 school year.
- It is recommended that members of the Monroe Township Board of Education approve **Reid Sound** to provide theatrical labor at the following rates for the period of February 1, 2019 to January 31, 2020:

Stagehand/General Labor \$45.00 per hour, 6 hour minimum
 Audio Engineer/A1 (console operator) \$65.00 per hour, 10 hour minimum
 Audio Assistant/A2 \$50.00 per hour, 10 hour minimum
 Backline Technician \$50.00 per hour, 10 hour minimum
 Lighting Designer/LD (console operator) \$65.00 per hour, 10 hour minimum
 Lighting Technician \$45.00 per hour, 10 hour minimum

Overtime (at 1.5 hourly rate) will be billed after ten hours on site.
The rates remain the same as the prior year.

3. It is recommended that members of the Monroe Township Board of Education approve the **Township of Monroe, Department of Police** to provide special police services at various school functions for the period of January 1, 2019 through December 31, 2019. The fees for these special police services are \$107.00 per hour or a greater amount per hour for holidays.
4. It is recommended that members of the Monroe Township Board of Education approve **Stephen Toth**, PO Box 6474, Somerset, NJ 08875, to attend CST meetings as a sign language interpreter at a fee of \$150.00 per meeting for the 2018/2019 school year.
5. It is recommended that members of the Monroe Township Board of Education approve **Rajeswari Muthuswamy, M.D.**, Center for Behavioral Health MD PA, 7C Auer Court, East Brunswick, NJ 08816, to provide school psychiatric evaluations to students referred by the district at a rate of \$525.00 per evaluation for the 2018/2019 school year pending criminal history investigation.

B. TRANSFER #5

It is recommended that members of the Monroe Township Board of Education approve Transfer #5 for November, 2018 for Fiscal Year 2018/2019 as previously submitted.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2018, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2018 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. BILL LIST

It is recommended that the bills totaling \$11,384,107.54 for December 2018 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. BID AWARD - BAND UNIFORMS

It is recommended that the Monroe Township Board of Education approve the following purchase for the 2018/2019 school year through the Educational Data Services purchasing cooperative:

Bid #	Vendor	Description	Amount
9387	Stanbury Uniforms, Inc.	Band Uniforms	\$49,507.30

The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

F. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and,

be it further RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Boards Association's
Innovations in School Finance & Employee Health Care Conference
West Windsor, NJ**

Board Member	Date of Travel	Transportation, Tolls & Mileage Reimbursement	Workshop Fee
Patricia Lang	February 21, 2019	\$20.00	\$99.00
Rupa Siegel	February 21, 2019	Participant denies reimbursement	\$99.00

**New Jersey School Boards Association's
Leadership Training - Making Meetings Matter
Trenton, NJ**

Board Member	Date of Travel	Transportation, Tolls & Mileage Reimbursement	Workshop
Patricia Lang	February 09, 2019	\$25.00	\$50.00
Rupa Siegel	February 09, 2019	Participant denies reimbursement	\$50.00
Kathy Kolupanowich	February 09, 2019	\$25.00	\$50.00

G. BID AWARDS – EDUCATIONAL DATA SERVICES BIDS FOR SCHOOL SUPPLIES

It is recommended that members of the Monroe Township Board of Education extend the unit prices and addendum catalog discounts for the period December 1, 2018 to November 30, 2019 as follows:

General Classroom Supplies to School Specialty Inc. of Appleton, Wisconsin as awarded through the Southern Cooperative bid of 10/13/2016, General Classroom Supplies, #26EDCP received by ESC of Morris County, NJ and Specialty Area Educational Supplies per the attached list of vendors and conditions as awarded through the **New Jersey Cooperative Bid** of 10/04/18 and 10/11/18 #26ESC of Morris County.

H. CONTRACT RENEWAL - BOARD DATA MANAGEMENT SYSTEM

It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposal of **New Jersey School Boards Association** for access to and use of **BoardDocs**, a cloud-based Board Data Management System, at a cost of \$17,500.00 for the period of January 1, 2019 through December 31, 2019.

I. RESOLUTION/SPECIAL ELECTION

WHEREAS, the Board of Education (the "Board of Education") of the Township of Monroe, in the County of Middlesex, New Jersey (the "School District"), has previously authorized a special school election to be held on Tuesday, March 12, 2019 from 7:00 a.m. until 8:00 p.m. by resolution adopted by the Board of Education on August 22, 2018; and

WHEREAS, the Board of Education now desires to authorize all other actions required in connection with such special school election.

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The special school election of the legal voters of the School District shall be held at the places and for the purposes hereinafter provided.
2. The Secretary of the Board of Education has previously notified and directed the Clerk of the Township of Monroe to publish not less than fifty days before the date of the special school election notices, of the character provided in section 7 of the "Absentee Voting Law (1953)", P.L. 1953, c.211, in a newspaper published in the municipality in which the School District is situated, and if no newspaper is published in such municipality, then in at least one newspaper published in the County of Middlesex and circulating in the Township of Monroe.
3. The Secretary of the Board of Education is hereby directed to cause the Middlesex County Board of Elections to publish notice of the special school election at least ten days before the date of the special school election in a newspaper having the qualifications required by N.J.S.A. 19:12-7 and N.J.S.A. 35:1-2.2.
4. The notice shall be in substantially the following form, and the proposals therein set forth shall be submitted to the voters at the special school election. The hours of opening and closing of the polls shall be as stated in the notice and the polling place or places and polling district or districts therein stated and described are hereby confirmed and established:

NOTICE OF SPECIAL SCHOOL DISTRICT ELECTION
OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE,
IN THE COUNTY OF MIDDLESEX, NEW JERSEY
ON TUESDAY, MARCH 12, 2019

NOTICE IS HEREBY GIVEN to the legal voters of the School District of the Township of Monroe, in the County of Middlesex, New Jersey, that a special school election of the legal voters of the School District will be held on Tuesday, the 12th day of March, 2019, at 7:00 a.m.

The polls will remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and to cast their ballots. The election will be held and all the legal voters of the School District will vote at the respective polling places stated below.

At the said election, there will be submitted the following proposals:

PROPOSAL #1

The Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey, is authorized to undertake as a capital project for lawful school purposes the construction of a new middle school on land located at 254 Applegarth Road, Monroe, New Jersey (Block 25, Lots 14.1 and 16 on the tax map of the Township of Monroe) and certain adjacent properties, which land will be transferred to the Board of Education without cost by the Township of Monroe, New Jersey, including any necessary infrastructure, improvements, upgrades, appurtenances, equipment, furniture and site work. The Board of Education is authorized to expend for the aforesaid purposes, including incidental expenses, the sum not exceeding \$75,687,629 which expenditure shall be funded with bonds of the School District in the principal amount not exceeding \$75,687,629. The State of New Jersey has agreed to provide debt service aid of 40% of the final eligible costs of said purposes. The final eligible costs of said purposes as approved by the Commissioner of Education are \$13,164,294. The additional costs for the project are not eligible for further State support.

PROPOSAL #2

Only in the event that Proposal #1 set forth above passes, then:

The Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey, is authorized to undertake as a capital project for lawful school purposes the construction of an addition to the Monroe Township High School which will consist of general classrooms, science labs, special education classrooms, an auxiliary gymnasium with locker rooms, a satellite kitchen and cafeteria, and other support services and modifications to the

Media Center to maximize utilization, including any necessary improvements, upgrades, appurtenances, equipment, furniture and site work. The Board of Education is authorized to expend for the aforesaid purposes, including incidental expenses, the sum not exceeding \$71,030,018 which expenditure shall be funded with bonds of the School District in an amount not to exceed \$71,030,018. The State of New Jersey has agreed to provide debt service aid of 40% of the final eligible costs of said purposes. The final eligible costs of said purposes as approved by the Commissioner of Education is \$20,314,813. The additional costs for the project are not eligible for further State support.

EXPLANATORY STATEMENT

Proposal #1 provides for the construction of a new middle school on land which is expected to be transferred without cost to the Board of Education by the Township of Monroe. **In the event that Proposal #1 passes (and only in such event), Proposal #2 will be permitted by the Board of Education if (and only if) Proposal #2 passes.**

Proposal #2 provides for the construction of an addition to the Monroe Township High School. **Proposal #2 will not be permitted (even if it passes) if Proposal #1 does not pass.**

The polling places for the election and their respective polling districts (described by reference to the election districts used at the last General Election in the municipality) are established and have been designated below, and no person shall vote at the election elsewhere than at the polling place designated for the voters of the polling district in which he or she resides.

POLLING PLACE NO. 1

Polling place at Oaktree Elementary School in the School District for legal voters residing within the General Election District Ward No. 1, Districts 14 and 17 and General Election District Ward No. 2, District 10.

POLLING PLACE NO. 2

Polling place at Rossmoor Clubhouse in the School District for legal voters residing within the General Election District Ward No. 1, Districts 2, 3, 4 and 5.

POLLING PLACE NO. 3

Polling place at Clearbrook Cultural Center in the School District for legal voters residing within the General Election District Ward No. 1, Districts 6, 7, 8, 9 and 10.

POLLING PLACE NO. 4

Polling place at Woodland School in the School District for legal voters residing within the General Election District Ward No. 2, District 1 and Ward No. 3, Districts 4 and 9.

POLLING PLACE NO. 5

Polling place at Brookside School in the School District for legal voters residing within the General Election District Ward No. 2, Districts 2 and 13 and Ward No. 3, Districts 6 and 8.

POLLING PLACE NO. 6

Polling place at Whittingham Towne Center in the School District for legal voters residing within the General Election District Ward No. 2, Districts 3, 9, 11 and 12.

POLLING PLACE NO. 7

Polling place at Concordia Clubhouse in the School District for legal voters residing within the General Election District Ward No. 2, Districts 5, 6, 7 and 8.

POLLING PLACE NO. 8

Polling place at The Ponds Clubhouse in the School District for legal voters residing within the General Election District Ward No. 1, District 13.

POLLING PLACE NO. 9

Polling place at Monroe Township Fire and EMS Facility in the School District for legal voters residing within the General Election District Ward No. 1, Districts 11 and 12.

POLLING PLACE NO. 10

Polling place at the Monroe First Aid Squad Building in the School District for legal voters residing within the General Election District Ward No. 3, Districts 1 and 3.

POLLING PLACE NO. 11

Polling place at the Monroe Township Community Center in the School District for legal voters residing within the General Election District Ward No. 3, Districts 2, 5 and 7.

POLLING PLACE NO. 12

Polling place at the Monroe Township Public Library in the School District for legal voters residing within the General Election District Ward No. 2, District 4.

POLLING PLACE NO. 13

Polling place at Encore Monroe in the School District for legal voters residing within the General Election District Ward No. 1, District 1.

POLLING PLACE NO. 14

Polling place at Monroe Village in the School District for legal voters residing within the General Election District Ward No. 1, District 15.

POLLING PLACE NO. 15

Polling place at Regency at Monroe Clubhouse in the School District for legal voters residing within the General Election District Ward No. 3, Districts 10 and 11.

POLLING PLACE NO. 16

Polling place at Renaissance at Monroe in the School District for legal voters residing within the General Election District Ward No. 1, District 16.

POLLING PLACE NO. 17

Polling place at Stonebridge Clubhouse in the School District for legal voters residing within the General Election District Ward No. 2, Districts 14 and 15.

By order of the Board of Education
Michael C. Gorski, Board Secretary

Dated: February __, 2019

5. The Board of Education hereby approves and adopts the proposals set forth in the notice and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.

6. The Board of Education hereby authorizes the Secretary of the Board of Education to request one additional voting machine for each of the following polling places: (a) Oak Tree School (b) Rossmoor Clubhouse, (c) the Brookside School, (d) the Concordia Clubhouse, (e) the Clearbrook Cultural Center (f) the Whittingham Towne Center and (g) any other facility needed as determined by the Business Administrator/Board Secretary for the convenience of the voters pursuant to N.J.S.A. 19:4-12.

7. The Board of Education hereby acknowledges and agrees that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement will be prepared as of the date of this resolution by the chief financial officer of the Township of Monroe, being every municipality comprised within the School District, giving effect to the proposed authorization of bonds of the School District in the maximum amount stated in the proposals set forth in the notice and that the supplemental debt statement has been filed in the office of the Clerk of the Township of Monroe and in the office of the Secretary of the Board of Education prior to the adoption of this resolution. The Board of Education hereby directs the Secretary of the Board of Education to have the supplemental debt statement filed in the office of the Division of Local Government Services in the Department of Community Affairs prior to the

date of the special school election authorized herein.

8. The Board of Education intends to issue bonds or notes to finance the costs of the project described in the proposals set forth in this resolution. The Board of Education expects that the maximum principal amount of bonds or notes that will be issued to finance the costs of the project described in the proposals will not exceed \$146,717,647. If the Board of Education incurs any such costs prior to the issuance of its bonds or notes, the Board of Education intends to reimburse itself for such expenditures with the proceeds of such bonds or notes.

9. This resolution shall take effect immediately.

J. MIDDLE STATES ASSOCIATION

It is recommended that the Monroe Township Board of Education approve the previously submitted proposal of the **Middle States Association of Colleges and Schools** to secure re-accreditation of the Monroe Township High School from the Commission on Elementary and Secondary Schools. In accordance with the proposal, the Board shall be responsible for bearing the costs of the visit by the representatives of the Middle States Association on March 19 through 22, 2019, to include accreditation assessment fees, transportation, travel mileage, food and lodging. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

K. AUDITING SERVICES

WHEREAS, pursuant to the action by the Monroe Township Board of Education to engage in the RFP process for the provision of auditing services in the District, the Board publicly advertised for proposals for a contract entitled "Auditing Services" for the district's fiscal year ending June 30, 2019, pursuant to N.J.S.A. 18A:18A-4.1 et seq.; and

WHEREAS, on November 27, 2018, the Board received and publicly opened the one (1) proposal received in compliance with the Board's specifications; and

WHEREAS, this proposal, that Gerard Stankiewicz, CPA, PSA of **Samuel Klein and Company**, in the amount of \$48,700, has been reviewed by the Board's staff and counsel and appears to conform to the Board's specifications in all material respects.

NOW, THEREFORE, BE IT RESOLVED that the contract for Auditing Services for the district's fiscal year ending June 30, 2019 is hereby awarded to Gerard Stankiewicz, CPA, PSA of Samuel Klein and Company, 36 West Main Street, Freehold, New Jersey 07728 in the amount of \$48,700 in accordance with its Proposal and the Board's specifications. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

L. MONROE EDUCATION FOUNDATION GRANTS

It is recommended that the members of the Monroe Township Board of Education formally accept the teacher grant awards in the amount of \$14,540.81 from the **Monroe Township Education Foundation**. The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement the aforesaid action.

M. REVISED 2019/2020 BUDGET CALENDAR

It is recommended that members of the Monroe Township Board of Education approve the **revised 2019/2020 Budget Calendar** as previously submitted, which corresponds with the budget guidelines and directives released from the State.

N. CONTRACT RENEWAL - NORTHWEST EVALUATION ASSOCIATION

It is recommended that the Monroe Township Board of Education approve the previously submitted proposal of **Northwest Evaluation Association** ("NWEA") for access to and use of NWEA's Measures of Academic Progress ("MAP") Reading Fluency for the remainder of the 2018/2019 school year, at no cost to the Board. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

O. CONTRACT RENEWAL - GROUNDS CARE MAINTENANCE

It is recommended that the members of the Monroe Township Board of Education approve the extension for grounds care services between the Monroe Township Board of Education and **Pleasant View Landscaping (PVL)** for the landscaping season from April 1, 2019 through March 31, 2020 for a fee of \$64,000.00. Administration has negotiated that the rate remains unchanged.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

January 23, 2019
Meeting Date

File Attachments

MEF Grants.pdf (225 KB)
CPC Behavioral Healthcare.pdf (643 KB)
Reid Sound 2019.pdf (43 KB)
BoardDocs 2019.pdf (55 KB)
Monroe Township Police 2019.pdf (466 KB)
Ed-Data Addendum Catalog.pdf (311 KB)
Middle States.pdf (189 KB)
Rajeswari Muthuswamy, M.D. 18.19.pdf (77 KB)
Financials.pdf (4,554 KB)
RFP Auditor.pdf (26 KB)
Bid Award Band Uniforms.pdf (45 KB)
Revised 19.20 Budget Calendar.pdf (403 KB)
Samuel Klein and Company.pdf (918 KB)
NWEA.pdf (67 KB)

12. BOARD PRESIDENT'S REPORT

13. OTHER BOARD OF EDUCATION BUSINESS

14. PUBLIC FORUM

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	14. PUBLIC FORUM
Access	Public
Type	Information

See Note 3.

15. CLOSED SESSION RESOLUTION

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	15. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to

discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Employee Matters

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	16. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

See Note 3.

17. NEXT SCHEDULED BOARD OF EDUCATION MEETING FEBRUARY 13, 2019

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	17. NEXT SCHEDULED BOARD OF EDUCATION MEETING FEBRUARY 13, 2019
Access	Public
Type	

The next scheduled Board of Education Meeting is scheduled for February 13, 2019 7:00 p.m. at the Monroe Township High School.

18. ADJOURNMENT

Subject	A. NOTES
Meeting	Jan 23, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.